

**Conservation Commission  
Meeting Minutes of April 10, 2013  
Ashfield Town Hall**

Present: Lester Garvin, Chair (LG)  
Phil Lussier (PL)  
Dave Fessenden (DF)  
Brian Clark (BC)  
Brittany Martin, Scribe (BM)  
Janet Clark, Guest (JC)  
Andrew Smith, Guest (AS)  
Mary Quigley, Guest (MQ)

Absent: Will Thayer (WT)

The meeting is called to order at 7:34pm.

1. Board reviews the March 27, 2013 minutes. PL moves to accept the amended minutes, DF seconds and all vote in favor.
2. Board discusses Lester Garvin's resignation. He has been on the Conservation Commission for 11 years and has been Chair for 9 years. He plans his resignation in June. He is going to gather and transfer the files located at his home to the Town Office, including but not limited to, correspondence, RDA's, agendas, legal ads and historic records. He will submit a letter to the Select Board notifying them of his resignation.
3. Board discusses Janet Clark joining the Board after LG's resignation. JC will write a letter including her qualifications.
4. Board discusses their responsibility to manage the Arthur Brewer-Charles Tatro Memorial Woods. The Board is responsible for 15 acres of land. PL thinks we are just stewards and have no authority to do such things as a forest cut.
5. Board discusses Mr. Cherdak's site visit. BC thinks that he should put in a culvert. LG states that he would suggest that Mr. Cherdak hire a wetland scientist to help him with his project moving forward. PL agrees. BC thinks the best time to put in a culvert would be in the summer when the land is dry. LG will convey that message to him via a telephone call.
6. PL gives BM the Board's new log book for future use.
7. Board discusses Andrew Smith's property at 214 South Warger Road, and his project, a pole frame garage to house his vehicles. There is a stream which runs through his property, in between where he lives and where he currently parks his vehicles. The land where he wishes to build this pole frame garage is in the buffer zone but not in a resource area. LG states that it sounds like he can complete this project with an RDA, including the payment of \$50. Board would have to issue a Determination of Applicability (DOA).
8. Board discusses Mary Quigley's, of Quigley Builders, project on 1484 Hawley Road. Michael DiBella owns the house on the property and has hired Quigley Builders to bring it up to contemporary standards. The garage on the property is one car length from the road so Mr. DiBella has to back out of his driveway into the road, which he finds to be unsafe. There is a pond on the property that is 40'x60' at most. It gets dry but does not dry up all the way. A perk test has been done and it passed. MQ states that there is a landscape architect involved and a wetlands scientist has been hired to do a wetland delineation. Bill Lattrell is going to complete the delineation this week. PL asks MQ if she could furnish the Board with the wetlands scientist findings. PL states that this does not necessarily need an RDA. MQ will come back in two weeks with the plans and findings.

9. Board discusses Dana Clarke's property and project. BC is recusing himself from the discussion as this is his brother. DC would like to replace the roof on the proposed addition of his storage building with a pitched roof sloping north. The building is between 5000 square feet and 6000 square feet. LG is concerned with the runoff and what kind of sediment or erosion problems may occur. There is a one room schoolhouse that has been moved 3 or 4 times over the years. DC would like to move it again or demolish it altogether. DF states that perforated pipe may help with the runoff, or perhaps gravel. PL states that this may be considered for an agriculture exemption and that it seems that 75% of the building is outside of the riverfront. This project would not require an RDA if it's exempt. The earliest DC would start this project would be in about 2 years, this meeting with the Board was a preliminary meeting to get an idea of how to move forward with his project.
10. Board discusses On-line building permits.
  - a. Doneilo - Scott and Bonita of 376 March Road. There is no documentation of where house is supposed to be built. There are no site plans that the Board can access. BC writes in comments: we need a site plan- unable to display "...Plans + Smokes.pdf", get an error. Cannot find a site plan in other attachments. BEC Marked as incomplete.
  - b. Lois Pagano - Conway Road, LG will call Lois Pagano regarding his RDA. Board reviewed previous meeting minutes and notes that Lois Pagano hasn't read the comments online that he needs to submit an RDA.
11. BM will ask Charlie, the web master, to add JC and BM to the email list for the Conservation Commission.
12. Board discusses the Westfield invasive species. PL is the liaison for the Board. PL will be attending the meeting on April 29, 2013 at the Bullit Reservation and will send details to the Board regarding the meeting.
13. PL motions to adjourn the meeting, DF seconds and all vote in favor.

Meeting adjourns at 8:54pm.

Respectfully submitted,  
Brittany Martin, Scribe

#### Documents and Exhibits (in Town Hall binder)

1. Assessors map of Arthur Brewer-Charles Tatro Memorial Woods
2. Photos from site visit to Mr. Cherdak's property
3. Aerial images of Dana Clarke's property as well as photos of the property taken from the ground