

# Board of Health

April 8, 2014

**Members present:** Duncan Colter, Carrie O'Gorman, Shelly Carter

**Health Agent present:** Carl

**Guests:**

The meeting was called to order by, Duncan Colter, at 6:15pm.

One recording device: Shelly Carter.

## **Health Agent Report:**

Carl reported that Jennifer Williams and Steve Gougeon have completed assessment of new orchard distillery, and no further paperwork is needed at this time.

Upcoming assessment of Ann Veihmann property, Rte. 116 1230-34: Title 5 inspections needed for two entities united as one.

Claudia reported via Duncan that she is assisting Gloria Pacosa with her property at 14 South St. with the building of commercial kitchen. During which inspection, it was noted that the property have two handicapped accessible bathrooms available during events held. Claudia proposed she will have bathrooms available in writing. Shelly made a motion to accept that Gloria Pacosa has met state requirements, Carrie seconded the motion, and it passed unanimously.

**Minutes:** February and March minutes were reviewed. Shelly Carter made the first motion to accept, as amended, February and March minutes. Duncan seconded the motion, which passed unanimously.

**Flu Shot Clinic:** Carrie reported Ashfield is up to date with the registration process of the Annual Flu Clinic for the Town of Ashfield 2014.

**Massachusetts Virtual Surveillance System (MAVEN):** Carrie is to follow online education and training in the future. For more information please visit

[http://sphweb.umc.bu.edu/otlt/MPH - Modules/EP/EP713\\_Surveillance/EP713\\_Surveillance4.html](http://sphweb.umc.bu.edu/otlt/MPH - Modules/EP/EP713_Surveillance/EP713_Surveillance4.html).

**Educational Seminars:** Mohawk Area Public Health Coalition (MADHCO) seminar to be held April 15, at 244 Country Club Rd., Greenfield. Duncan and Carrie are planning to attend.

**Mail & Correspondence:**

Cat bite reported 3/6/2014, by the Ashfield Animal Control Officer.  
Brian Clark submitted BOH correspondence and audio recorder to Town Hall, belonging to Susan Clark.

System Pumping Report, 1284 Williamsburg Rd., Ashfield. Certificate of Compliance was filed.

\$35.00 received from Gloria Pacosa r/t Food Establishment Inspection.

No public comment.

Next meeting: Tuesday, May 6, 2014 a 6:00pm

Respectively submitted by Carrie O'Gorman