

**BOARD OF HEALTH
ASHFIELD, MASSACHUSETTS
ASHFIELD TOWN HALL
March 12, 2013**

Board Members present: Duncan Colter, chair, Susan Clark

Board Members absent: Joanne Ostrowski

Guests present: Suzanne Corbett

The meeting was called to order at 7:12 p.m. by the chair. The following recording devices were noted: Suzanne Corbett (2 audio recorders & 1 video recorder), Susan Clark (2 audio recorders)

The only agenda item was the rewording of the Executive Session minutes for the March 8, 2012 meeting which was ordered by the Attorney General's office. Susan Clark had discussed this by telephone with Hanna Rush of the AG's office. Ms. Rush told Susan Clark via telephone a few days before this meeting, that in revising the minutes, it would likely be necessary to do so in an Executive Session because the AG's office wanted the BOH to get more specific regarding the reason for the Executive Session, which Ms. Rush stated would be Reason #1. Hanne Rush told Susan Clark that it was not necessary to send the revised minutes to the AG's office.

Susan Clark stated that she did send the letter to the AG's office stating that the BOH had reviewed the OML finding and the OML guide, per order of the AG's office.

It was noted that an individual who potentially would be the subject of discussion during the executive session had been notified both by telephone and by email. This individual declined to participate in the executive session planned for this evening.

Duncan asked if the BOH had approved the March 8, 2012 minutes with the changes discussed at our last meeting. The BOH has not yet approved those changes, but Susan will type them up and bring them to the next meeting.

It was also noted that at the conclusion of the Executive Session, the open meeting would not be resumed.

Duncan Colter called for a roll call vote to enter Executive Session. Roll call vote: Susan Clark- aye, Duncan Colter- aye.

At 7:20 p.m. the Board of Health entered Executive Session and the guest in the audience left the meeting room before the Executive Session commenced.

At 7:30 p.m. Susan Clark moved to close the Executive Session. Duncan Colter seconded the motion and a roll call vote was taken to close the meeting. Roll call vote: Susan Clark-aye, Duncan Colter-aye.

Immediately after closing the Executive session, Susan Clark moved to adjourn the open meeting. Duncan Colter seconded the motion and the motion was passed unanimously.

Respectfully submitted by Susan Clark