

Assessors Meeting Minutes
September 22, 2014

Meeting was held on Monday September 22, 2014 and called to order at 6:00 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Rick Chandler (RC) Jennifer Morse (JM)
Absent: Donna Sarro (DS)

Appointments

CAI Technologies- Tim Lafountain called into the office via conference call and remotely to the computer to review the Online Query manager software. Tim gave a full tour of all the functions of the software and answered questions. The system will be able to go live to the public once the discrepancies have been solved.

Dennis and Robyn Crowningshield (6:32 p.m.) - Owners of Map 4 Lots 34, 45 and 46 approached the board with questions regarding their forest management plan and chapter lands. The last forest management plan expired in 2009 and a new plan is being completed by forester Jeff Jordaine. The owners did not receive notice from the DCR or the BOA that the current plan had expired. They have been filing the appropriate paperwork yearly for their chapter 61A lands. An extension was granted by the board to have the forest management plan updated in a timely matter as long as chapter applications continue to be turned in by the deadline. At 7:20 p.m. Robyn Crowningshield called the meeting and stated that the forester recommended that they place all the land in Chapter 61A instead of Chapter 61 to allow time for the forest management plan to be updated.

Meeting Minutes:

A motion was made by SL and seconded by RC to accept the minutes from September 8, 2014 (Document 1)

VOTE: SL – Aye, RC – Aye 2-0

Signatures: All Documents signed by SL and RC unless otherwise noted

Payment Voucher - CAI Technologies \$1800 *Signed by SL*

Old Business

M. Sprague survey/Acreage Total- The recent survey done for M. Sprague Map 6 Lot 5 showed a total acreage of 16.923 total acres. This survey did not show the house parcel across the road that was combined in 2007. JM contacted CAI Technologies to get an accurate acreage on the piece of property. 3.3 acres (house lot) will be combined with the survey amount of 16.923 to make the total acreage of Map 5 Lot 5. The survey was completed in 2014 and values for 2015 are based on a January 1, 2013 status. The changes in acreage will go into effect for FY2016 and will be entered in the spring of 2015.

New Business:

Maclean/Russell House- Mr. Maclean contacted the office inquiring about the value of his hayfield on Hill Road. According to the property card a new residence was permitted, inspected and measured by Mayflower raising the value of the property. JM confirmed that this building should not be on the Maclean property and has been taxed for FY13, 14 and 15 by error. The new residence is at 103 Hill Road Map 8-3-0-14A and has been assessed and inspected accordingly. JM will contact Mr. Maclean about the abatement process for 2015 taxes; will remove the building from the property card which will change the value with the actual tax bills. Paperwork for FY13 and FY14 will be processed (58.8) to abate the taxes for those years. JM to contact Mayflower regarding the issue at hand.

Forest Management Plans

Itzkoff - Plan reviewed and signed by SL.

Other Business:

JM will be attending the 2014 Annual Assessors Clerk Conference on Wednesday September 24 at the Summit in Holyoke, MA. The conference agenda includes Assessors Open Meeting Law and Round Table Discussion.

Next Meeting: Monday October 6 and Monday October 20

A motion was made by SL and seconded by RC to adjourn the meeting at 7:15 p.m.

VOTE: SL- Aye, RC – Aye 2-0

Submitted by:

Jennifer Morse

September 23, 2014

Document List (September 22, 2014)

1. Minutes August 25, 2014
2. Payment Voucher - CAI Technologies
3. Itzkoff Forest Management Plan

Approved: October 6, 2014 VOTE: 2-0-1