

Assessors Meeting Minutes
July 14, 2014

Meeting was held on Monday July 14, 2014 and called to order at 6 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Donna Sarro (DS), Jennifer Morse (JM)
Absent: Rick Chandler
Audience: Sherry Jourdan and Howard Streeter (6:03- 6:46 p.m.)

Meeting Minutes:

A motion was made by SL and seconded by DS to accept the minutes from June 30 (Document 1)

VOTE: SL – Aye, DS- Aye

Signatures: All Documents signed by SL and DS unless otherwise noted

Motor Vehicle Monthly List - June 2014 (Document 2)

Real Estate/Personal Property Monthly List – June 2014 (Document 3)

Payment Voucher – CAI Technologies \$2500 (Document 4) **Signed by SL**

Abutters List - 162 Buckland Road (Document 5)

Forest Management Plan - Pierce/Cortez (Document 6) **Signed by SL**

Old Business:

311 Cummington Road - SL felt that the because of the construction and framing of the structure that is it should be classified as a garage space. SL explained that the BOA are not appraisers and can only go on the advice of the professionals. DS felt that previous discussion, pictures and the email from Duane Adams led her to believe it should be classified as a garage. Ms. Jourdan and Mr. Streeter discussed Mayflower and what they felt was a lack of a written description of a garage by Duane Adams and expressed their unhappiness with the company. Discussion continued on the difference between the two spaces and the construction of the building.

A motion was made by SL and seconded by Donna Sarro in regards to 311 Cummington Road. The space will be classified as garage space for fiscal year FY15. **VOTE: SL – Aye, DS – Aye.**

JM explained that the current value of the building is \$82,000 and that it is not a definite number for FY15 since the values will not be set until the end of the calendar year. JM shared that if the space had been made storage the building value would be \$81,600 and difference of \$6.46 (based on the FY14 tax rate of \$16.16)

SL explained the process of abatement after the actual bills have been mailed.

Online Query Manager Update - SL shared with the audience members about the new online system that will allow property owners to access property cards online. (Ms. Jourdan and Mr. Streeter left the meeting at 6:46 p.m.) JM stated that the work has begun with the downloaded information from the Patriot system. A password has been issued and Michael from CAI Technologies emailed that the beginning phases will be complete soon and a list of discrepancies will be provided for review by the board.

New Business:

Ashfield House, LLC vs. Ashfield ATB - (Document 7) Email was read by SL. The ATB request has been withdrawn with an agreement of \$475,000 being reached and the abatement being granted.

Remote Participation - After a conversation with RC regarding remote participation JM reached out to Mary Fitz-Gibbons to see if the policy has been adopted by the Select Board. It has not been adopted and JM will send an email to Mary to ask the Select Board to explore the option of remote participation as set by Open Meeting Law section 29.10.

JM shared with Select Board Chair Tom Carter that in the past two years the Board of Assessors has had five public document requests. Three of these requests were fairly simple and two of the request required town counsel assistance since they involved information that was in litigation at the time of the request.

Other:

JM brought to the attention of the board that RC would like to discuss the process for when changes are made to a property card after an inspection at the next meeting.

Next Meeting: Tuesday August 5, 2014 and Monday August 18 both meeting at 6 p.m.

A motion was made by SL and seconded by DS to adjourn the meeting at 7:00 p.m. **VOTE: SL- Aye, DS- Aye**

Submitted by:
Jennifer Morse
July 15, 2014

Document List

1. Minutes from June 20, 2014
2. Motor Vehicle Monthly List – June 2014
3. Real Estate/Personal Property Monthly List – June 2014
4. Payment Voucher - CAI Technologies \$2500
5. Abutters List - 162 Buckland Road
6. Forest Management Plan – Pierce/Cortez
7. Ashfield House, LLC ATB Withdrawal Email

Approved: 8/5/14