

Assessors Meeting Minutes  
July 11, 2017

The meeting was held on Tuesday July 11, 2017 and called to order at 9:03 a.m. by Donna Sarro  
Present: Donna Sarro (DS), Amy Shapiro (AS), George Stephan (GS), Jennifer Morse (JM)

**Robert Energy Renewable – TIF**

Kayce Warren, town administrator joined the meeting to discuss the Roberts Energy Renewable pending proposal and TIF request. KW explained that after the proposal has been received a committee will be formed made up of one member of the Selectboard, one member of the Finance Committee and one member of the Board of Assessors to look at the impact to the town financially. The “TIF” committee would then present to the Board of Selectmen for proposal if approved it would go to town meeting for a vote. Kayce suggest that a member of the Deerfield board of assessors might be able to give some guidance on the Board of Assessors role in the TIF process. At this time the proposal has not been received by the town and Kayce is waiting to get information on the map and lots affected by this project.

**Minutes**

A motion was made by GS and seconded by AS to accept the minutes of May 23, 2017.

**VOTE: 3-0-1 DS – Aye, AS – Aye, GS- Aye**

**Signatures** *signed by all board members unless otherwise noted*

Real Estate/Personal Property Monthly List June 2017 – Levy 2017

Motor Vehicle Monthly List June 2017 – Levy 2017

Assessors Assistant wage letter to treasurer.

Real Estate/Personal Property Monthly List May 2017 – Levy 2017

Real Estate/Personal Property Monthly List May 2017 – Levy 2010

Real Estate/Personal Property Monthly List May 2017 – Levy 2011

Motor Vehicle Monthly List May 2017 – Levy 2017

FY18 Real Estate Warrant to the Collector Preliminary Tax

FY18 Personal Property Warrant to the Collector Preliminary Tax

FY18 Water District Real Estate Warrant to the Collector Preliminary Tax

FY18 Water District Personal Property Warrant to the Collector Preliminary Tax

Lagoy Amended Forest Management Plan

FY18 Rollback Tax – Warrant to the Collector, Certificate and Letter to Attorney (Pieorpan Property)

Pantermehl Chapter 61A lien

Motor Vehicle Warrant to Collector – Commitment #99 Levy 2017

Motor Vehicle Warrant to Collector – Commitment #3 Levy 2017

**MLP Advisory Board**

GS shared that the Lt. Governor was in Ashfield regarding the broadband project and it is underway. Not much to report at this time.

**Expired Forest Management Plans – Tabled to August 15<sup>th</sup> Meeting**

**Expense Report**

The report for Fiscal Year 2017 dated 6/27/17 was reviewed by the board.

### **Chapter Land Deadline Postcard**

JM shared that chapter land was discussed at the conference, some towns send a postcard reminder to Chapter 61A/61B land owners reminding them of the deadline and how to obtain the proper forms. Currently the information is placed in the Ashfield News, Greenfield Recorder and there is an email list for those who have contacted the office. JM was seeking permission to send a postcard and the board agreed making changes to the font and layout of the card. JM will send the information to the Ashfield News for the August/September issues.

### **Executive Session:**

DS "That the Board of Assessors will enter into executive session as Exemption/Abatement applications are not open to the general public, and as allowed by MGL Chapter 30A Section 21 Reason 7.

A motion was made at 9:50 a.m. by GS and seconded by AS to enter into Executive Session as allowed by M.G.L c30A section 21 Reason 7 to act on and discuss exemption and abatement applications. **Vote: Donna Sarro – Yes, Amy Shapiro – Yes, George Stephan – Yes. 3-0**

***The board returned to the regular meeting at 10:00 a.m.***

DS just wanted to wrap up and review the TIF discussion that George will reach out to the Assessors in Deerfield regarding experience with TIF agreements. JM suggested that he contact the Assessors Administrative Assistant Karen first. The board would like to get an overview of the role the Assessors take in the project. JM shared that the role of the Assessor would be to place a value of the land and determine what the new growth and taxes would be and how they would affect the town.

### **Upcoming Meetings**

August 15, 2017 at 6 p.m.

A motion was made and seconded to adjourn the meeting at 10:03 a.m. VOTE: 3-0

Respectfully Submitted:

Jennifer Morse

July 11, 2017

Approved: 8/15/17 Vote: 3-0