

Assessors Meeting Minutes
June 1, 2015

Meeting was held on Monday June 1, 2015 and called to order at 6:00 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Donna Sarro (DS), Amy Shapiro (AS), Jennifer Morse (JM)

Minutes

A motion was made by DS and seconded by AS to accept the minutes from May 4, 2015. VOTE: SL- Aye, DS- Aye, AS- Aye 3-0 (Document 1)

Signatures – All Documents signed by all board members unless otherwise noted

Motor Vehicle Monthly List – May 2015 for Levy Year 2015 (Document 2)

Real Estate/Personal Property – May 2015 for Fiscal Year 2015 (Document 3)

Motor Vehicle Warrant Commitment #3 (Document 4)

Discussion and explanation ensued on the documents and purpose. JM explained the Motor Vehicle software program and how it works.

Old Business

Mayflower- Samuel from Mayflower will be in Ashfield in July. Samuel stated that he could be available any Friday during the month. Property owners who need inspection will be notified by mail of available appointment times. If needed a member of the board will join Samuel for inspections. Discussion ensued on how Mayflower assesses properties that deny entry and the building permit process.

New Business

Franklin County Assessors Association – Roundtable flyer - June 5th at 10 a.m. in the Buckland Town. (Document 5) JM will be attending the roundtable program and AS may attend as well.

Preliminary Billing - JM started the preliminary billing process by removing the liens/betterments and printing the LA4 for Real Estate. After converting the files this week JM plans to have all documents to Point Software for the tax collector by June 8, 2015. Warrants for preliminary billing will be signed at the next meeting. Properties affected by the town line discrepancy will not be billed- JM to discuss further with the Buckland Assessors.

Edgehill – 2 Acre removal from Chapter 61B- JM will prepare the rollback tax documents for Mr. Graves. A partial release lien will then be filed with the Registry of Deeds. JM will have the documents ready for the next meeting.

Other Business

DS and AS both completed and received their certifications for Course 101 – they will forward the documents to JM.

Next Meeting

June 15, 2015 @ 6 p.m., July 6, 2015 @ 6 p.m., July 20, 2015 @6 p.m. (if necessary), August 3, 2015 @6 p.m. SL will be out of town from July 18 – August 2.

A motion was made by SL and seconded by DS to adjourn the meeting at 6:25 p.m. VOTE: SL- Aye, DS- Aye, AS- Aye 3-0 .

Submitted:

Jennifer Morse -Assessors Clerk

June 1, 2015

Document List

1. Minutes May 4, 2015
2. MV Monthly List
3. RE/PP Monthly List
4. MV Commitment #3
5. FCAA Roundtable Flyer

Approved June 15, 2015 Vote: 3-0