

Assessors Meeting Minutes
May 3, 2017

The meeting was held on Wednesday May 3, 2017 and called to order at 8:05 p.m. by Donna Sarro
Present: Donna Sarro (DS), Amy Shapiro (AS), Jennifer Morse (JM) Absent: George Stephan (GS)

Minutes

A motion was made by AS and seconded by DS to accept the regular meeting minutes of April 4, 2017
VOTE: 2-0

Signatures *signed by DS and AS unless otherwise noted*

Motor Vehicle Monthly List (Levy 2017- April) (Levy 2016- March)
Real Estate/Personal Property Monthly List (Levy 2017- April)
Real Estate/Personal Property Monthly List – Collector Requested (Levy 2014, 2015, 2016)
Revised Motor Vehicle Commitment 1 (2017), Commitment 7 (2016)
Levitre Forest Management Plan *Signed by DS*

Annual Town Meeting Warrant

The Annual Town Meeting Warrant was reviewed

Overlay Account Spreadsheet

The overlay balances were reviewed. JM stated that changes in overlay to the modernization act will impact how the town handles the overlay accounts. JM has had a conversation with the accountant and more discussions on the overlay balance and amount budgeted moving forward will be forthcoming.

Office Closure

The office will be closed on May 16 and May 18. JM will place the closure on the website.

Patriot Properties Contract

The contract sent to Patriot Properties was reviewed. Patriot Properties will provided Assessing Services for the Town of Ashfield for FY18- FY20 as they were the lowest bidder in the Request for Quotes. Discussion on sending an evaluation form to Mayflower Valuation or having a meeting to wrap up the contract and discuss and pending projects.

Review FAQ's for Website

The FAQ's sheet for the website was reviewed and will be discussed at the next meeting. Discussion on placing items on the new website after July 1st and including information in the Ashfield News. Ashfield news articles would include important dates. JM shared that Patriot Properties will set up Webpro after the town meeting if the money for FY18 is appropriated and will not bill until July1. Webpro is online property cards that link to the current online mapping.

MLP Advisory Board Update- Tabled to next meeting

Items not Reasonably Anticipated 48 Hours before the meeting

Verizon vs. Commissioner of Revenue ATB settlement arrived and was signed by Donna Sarro. The document will be forwarded to the attorney and abatement certificates for 2010 and 2011 will be issued by the Board at the next meeting. Ashfield settled for \$3710.61.

Franklin County Assessors Association Annual Meeting is Thursday May 25 in Greenfield. The speaker is Chris Keefe of Patriot Properties on Personal Property and Exemptions. DS asked that JM find out from George if he plans on attending and sign him up if it is not too late.

Upcoming Meetings

May 23st at 6 p.m., June 6 at 6 p.m., July 11 at 9 a.m., August 15 at 6 p.m.

A motion was made and seconded to adjourn the meeting at 9:15 a.m. VOTE: 2-0

Respectfully Submitted:

Jennifer Morse

May 4, 2017

Approved: May 23, 2017 Vote: 2-0-1