

Assessors Meeting Minutes
May 23, 2017

The meeting was held on Tuesday May 23, 2017 and called to order at 6:07 p.m. by Donna Sarro
Present: Donna Sarro (DS), Amy Shapiro (AS), George Stephan (GS), Jennifer Morse (JM)

Minutes

A motion was made by AS and seconded by DS to accept the regular meeting minutes of May 3, 2017
VOTE: 2-0-1 DS – Aye, AS – Aye, GS- Abstained

Organization

A nomination was made by AS and seconded by GS for Donna Sarro to remain chair of the board.
VOTE: 2-0-1 DS- Abstained, AS- Aye, GS – Aye.

Signatures *signed by all board members unless otherwise noted*

CAI Technologies Axis GIS online mapping contract

Signed by DS & GS

Verizon New England Abatement Certificates

Abatement certificates for FY10 and FY11 were signed by all board members. The abatements are part of the Verizon New England vs. the Commissioner of Revenue/Town of Ashfield cases that were settled.

Review FAQ's for Website

The document was reviewed and discussion on posting to the new website ensued. Suggestions on elaborating on Real Estate Exemptions and posting helpful links. JM will make the revisions to the document and send to all board members for review.

MLP Advisory Board Update

GS stated that there has not been a meeting of the MLP board. That a contract has been signed with Westfield Gas and Electric, the town will be receiving state funding, there was discrepancies in the pole survey and the estimated cost will be higher.

Other Items

Samuel from Mayflower will be in town doing building inspections on June 19 and June 20. GS will be the contact person for the Board of Assessors if there are any issues that arise during the inspections. JM will notify town hall staff and the police department of the inspections.

Payment Vouchers - DS signed payment vouchers for the conference hotel and envelopes with postage.

Reminder to AS and DS that the Franklin County Assessing Association Meeting is Thursday 5/25 at the Greenfield County Club – 6 p.m.

Next agenda will include the draft of Assistant Job Description as part of the Wage & Salary Survey.

JM stated that Mr. Intres would like to discuss with the board the removal of his chapter 61A property due to the late application. Discussion on the removal of acres and the policies in regards to late applications, abatement process and appeal process. *A motion was made by GS and seconded by AS that all late applicants for FY18 will not have the woodland land use code removed if they have a current forest management plan on the property. Moving forward all late Chapter 61A applications will have complete removal of all Chapter 61A*

land use codes. **VOTE: 3-0 Unanimous** JM will contact Mr. Intres to discuss the impact for FY18 and answer any questions on procedures and state policies.

Upcoming Meetings

June 13- Tentative, July 11 at 9 a.m., August 15 at 6 p.m.

A motion was made and seconded to adjourn the meeting at 7:07 p.m. **VOTE: 3-0**

Respectfully Submitted:

Jennifer Morse

May 25, 2017

Approved: 7/11/17 **Vote: 3-0**