

Assessors Meeting Minutes
April 14, 2014

Meeting was held on Monday April 14, 2014 and called to order at 6 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Peter Wiitanen (PW), Jennifer Morse (JM)
Absent: Wayne Gardner (WG)
Audience: Rick Chandler

Appointments: None

Meeting Minutes:

A motion was made by SL and seconded by PW to accept the minutes from March 3, 2014 and March 17, 2014 as corrected.

VOTE: *SL- Aye, PW- Aye*

Signatures: All Documents signed by SL and PW unless otherwise noted

Abutters List for Map 13 Lot 34 (Document 1)
2007 Motor Vehicle Uncollectible Excises (Document 2)
Payment Voucher - CAI Technologies \$1900 (Document 3)
Payment Voucher - USPS Stamped Envelopes \$ 286.20 (Document 4)
Payment Voucher - Red Jacket Resorts - MAAO Conference \$ 323.94 (Document 5)
2011 Motor Vehicle Monthly List (Document 6)
2012 Motor Vehicle Monthly List (Document 7)
2013 Motor Vehicle Monthly List (Document 8)
Motor Vehicle Denial Notices - RC suggested that an article go in the Ashfield News regarding the RMV and how excise is calculated. JM to write an article for the next Ashfield News
Real Estate/Personal Property Monthly List - Water District March 2014 (Document 9)
Real Estate/Personal Property Monthly List- March 2014 (Document 10)
Motor Vehicle Monthly List – March 2014 (Document 11)
2010 Motor Vehicle Uncollectible Excises (Document 12)

Old Business:

Garage/Storage Discussion - Taxpayer at 311 Cummington Road has questions regarding her Garage/Storage section of her property. The property was inspected in February 2014 by Sam and SL. The storage section of the garage was removed as it housed a vehicle, has garage door and a poured concrete pad and walls. After discussion the board decided to keep the property card as changed. JM to talk to Sam about putting the wall that divides the two sections back into the sketch with both sides marked as garage space.

Roberts Property - PW related that Map 12 Lot 44 and Map 12 Lot 45 are not on a combined deed but were combined by a survey. RC inquired as to whether the lots are grandfathered and if Mr. Roberts would want to combine. JM brought up that parcels are in different ownership and will email Mr. Roberts that the ownership would have to be changed and new deeds created to change the parcels current status. JM suggested that Mr. Roberts attend a meeting in the future of the new board. Discussion on Board of Assessors policy and impact of change regarding maps. PW stated that the maps are inaccurate and over 100 parcels are affected, he then brought forth several examples. RC suggested that a conversation happen between the DOR and the Board of Assessors regarding the maps and to bring in Tom Cranston for the discussion. It is believed that a settlement document from the DOR regarding parcel combinations was never acted on. JM to run an owner/deed reference report to find out how many parcels are impacted by the policy of multiple parcels on one deed. JM to add topic to next agenda.

New Business:

2015 CAI Contract – Tabled to next meeting. JM to contact Franco regarding discrepancies on the current maps changed by deeds. JM stated that when she started the position in 2011 several years worth of maps and deeds had never been forwarded to CAI for updating and perhaps that is why the changes had not been made.

Assessors Expenses to Date- (Document 13) Reviewed by Board

Lawrence Hott - Forest Management Plan (Document 14) Signed by Sandy Lilly

Excess Overlay Worksheet - (Document 15) Reviewed by Board. JM to send an email request to the tax collector for the outstanding tax status so the Board can review the numbers at a future meeting.

Old Outstanding Real Estate Memo from the Tax Collector- (Document 16) Reviewed by Board. JM to send an email to the tax collector requesting explanation why uncollectible on each request. JM to place item on agenda for the next meeting.

Informational Guideline Releases (Document 17 and Document 18) - Reviewed- JM emailed to each member

Abatements:

7-2014 - Inspection was completed by Samuel. Yard Items and UCN inspected. UCN is 5 feet and contains wiring and lighting. Samuel recommended that the assessment not be changed. A motion was made by PW and seconded to SL to deny the abatement. **VOTE: SL- Aye, PW- Aye**

15-2014 - Inspection was completed by Samuel. Samuel recommended that the land assessment stay unchanged however changes were made to the building. A motion was made by SL and seconded by PW to grant abatement. **VOTE: SL- Aye, PW- Aye**

Next Meeting: May 5, 2014 at 6 p.m.

Other:

Office/Painting - SL had a discussion with Ron Coler (Town Hall Liaison- Select Board) regarding office security. Ron suggested that the office locks be changed and a mail slot put in the outer hall door. SL has reached out to the Town Hall Steward to make the changes. JM to email the Administrative Assistant regarding office changes and painting.

Samuel and Duane from Mayflower were in the office working on revaluation all day today (Monday April 14). Samuel inspected several personal property accounts and printed all income and expense forms. Duane and Samuel to conduct a second home study.

SL thanked Peter for his last two years of service and stated that she enjoyed working with him. PW turned his key in to SL.

A motion was made by SL and seconded by PW to adjourn the meeting at 7:55 p.m.

VOTE: S.L. – Aye, PW- Aye

Submitted by:

Jennifer Morse

April 17, 2014

Document List (April 14, 2014)

1. Abutters List for Map 13 Lot 34
2. 2007 Motor Vehicle Uncollectible Excises
3. Payment Voucher - CAI Technologies \$1900
4. Payment Voucher- USPS Stamped Envelopes \$286.20
5. Payment Voucher- Red Jacket Beach Resort MAAO Conference \$323.94
6. 2011 Motor Vehicle Monthly List
7. 2012 Motor Vehicle Monthly List
8. 2013 Motor Vehicle Monthly List
9. Real Estate/Personal Property Water District Monthly List- March 2014
10. Real Estate/Personal Property Monthly List- March 2014
11. Motor Vehicle Monthly List- March 2014
12. 2010 Motor Vehicle Uncollectible Excises
13. Assessors Expenses to Date - Dated April 1, 2014
14. Lawrence Hott- Forest Management Plan
15. Excess Overlay Worksheet
16. Old Outstanding Real Estate Memo from Tax Collector
17. Information Guideline Release from DLS
18. Information Guideline Release from DLS