

Assessors Meeting Minutes
December 3, 2012

Meeting was held on Monday December 3, 2012 and called to order at 6:35 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Wayne Gardner (WG), Jennifer Morse (JM)
Absent: Peter Wiitanen (PW)

Appointments: St. John's Church (Map 7-2 Lot 30) Elliot Moss, Jim Wagener, Sue Craft joined the BOA to discuss the rental space within the building. On November 19, 2012 Sue Craft, Warden brought a letter to the BOA with the measurements of the rented office space being 13' x 13' – 169 square feet and requesting a meeting with the BOA. SL recused herself as she works for the Church. After brief discussion and review of the current property card the Church will receive an omitted bill for FY2013 based on 169 Square Feet of LUC 101. The remainder of the building will be in LUC 960 (Church Tax Exempt).

Meeting Minutes: A motion was made by WG and seconded by SL to accept the meeting minutes from November 5, 2012. *Unanimous*

Signatures: All documents were signed by WG and SL unless otherwise noted

- Motor Vehicle Excise Commitment #6
- Monthly Report – Motor Vehicle 2012 – November 2012
- Monthly Report – Real Estate/Personal Property – November 2012
- Payment Voucher – MAAO dues \$75 Note: Proposed 2014 fees came from MAAO and the fee will be \$150 next year. *Signed by SL*
- Exemption Denial Notice
- Property Tax Abatement/Exemption Certificates

Old Business:

Cyclical Visits - Samuel continues to do cyclical visits and reports that they are going well. He will continue through the month of January if not longer. JM posted a notice to the Ashfield website with cyclical information and sent the information to the Ashfield News for the January edition as well.

Forest Management Plans –

Elwell Plan – Forest Management Plan reviewed and signed by SL copy will be sent to property owner

Milt Plan - Forest Management Plan reviewed and signed by SL copy will be sent to the property owner

New Business:

Motor Vehicle Abatement Request – 2011 - Abatement request was for a 2011 bill the plate return receipt was 2011 but the Bill of Sale was not until March of 2012 and the abatement was filed on November 12, 2012. A motion was made by SL and seconded by WG to deny the abatement request. *Unanimous*

Inquiry on New Assessment Structure from Cosima Hewes- JM received an email from the property owner requesting to know the tax assessment for a 20x20 building that would cost approx. \$10,000 to build. JM to ask the question of Mayflower and will follow up with the property owners when we have a response.

Town of Ashfield Assessors Expense Forms - Forms Reviewed

Planning Board Form A – Kim Matland and Linda Farmer Copy of Survey - Plans reviewed and filed

Correspondence from Robert & Barbara Habersaat re. Cyclical visits- A letter was received from Mr. and Mrs. Habersaat about the ongoing cyclical inspections. The letter requested copies of the property cards from inspections done in 1996 and 1988. JM to forward a current copy of the property card to the owners with a letter explaining the process and that if any changes are made to the property card for FY 2014 it won't happen until after January 1, 2013 when the actuals are billed and the roll over in the Patriot system is completed.

Chapter Land Applications: All approved and signed by SL and WG

Jamie Young/Paul Milani	Map 7 Lot 7	Chapter 61A	86.4 Acres
Roberts Family Trust	Map 6 Lot 34 & 35	Chapter 61A	55.6 Acres
Lussier/Whitney	Map 8-1 Lot 2	Chapter 61A & 61B	63.5 Acres

Other:

Discussion on the FY 2014. SL will work on the numbers and speak with Ted Murray to discuss the Annual Town Meeting and the MassGIS upgrade and Online Query Manager.

Next meeting will include an Executive Session with an update on the ongoing ATB litigation

Next meeting will be on Wednesday November 19, 2012 at 6:30 p.m. - Assessor's Office

A motion was made by SL and seconded by WG to adjourn the meeting at 7:20 p.m.

Approved: 12/19/12