

Assessors Meeting Minutes
January 23, 2012

Meeting was held on Monday January 9, 2012 and called to order at 6:50 p.m. by Mark Graves
Present: Mark Graves (MG), Sandy Lilly (SL), Wayne Gardner (WG), Jennifer Morse (JM)

Signatures –

December Monthly List – Motor Vehicle/Real Estate	Signed by All Board Members
Mayflower Payment Voucher (4 of 4)	Signed by Mark Graves
Levy Year 2011 Motor Vehicle Abatements	Signed by All Board Members
Motor Vehicle Commitment #201 Add On's	Signed by All Board Members
Certificate of Penalty Tax	Signed by All Board Members
Omitted Assessments – Burton and Davis	Signed by All Board Members

Old Business

FY 2013 Budget - Handouts Attached (Appendix A – Titled Assessor's FY 2013 Budget and Appendix B – Titled Assessors Budget Proposed Changes) Increase in the Assistant Clerk line represents and increase in the clerk's hours from 10-15 per week with an additional 20 hours to cover peak times of the year. Increase of \$4542 in the computer/consult is for the purchase of a new computer. Increase of \$400 in Education/Train/Travel is for the clerk to attend the MAAO conference in the summer months. SL will send approved budget to the Town Administrative Assistant by deadline, January 24, 2012.

Town Report – Mark submitted the 2011 Assessor's Report for the Town Report. (Appendix C- Titled Assessor's Report) Revisions were made and JM will forward to the Assistant Clerk.

New Business

MG requested a new Overlay report. Overlay accounts are determined by the State and are located in the Gateway System under Tax Rate OL1 Report.

Correspondence and Mail

Next Meeting

February 6, 2012 at 7 p.m. Assessor's Office, Town Hall

A motion was made by WG and seconded by SL to adjourn the meeting at 7:30 p.m. due to the icy road conditions.

Tabled to Next Meeting:

Minutes from January 9, 2012 and January 9, 2012 Executive Session Minutes, Forest Management Plan for Tucker, Abatements...