

Assessors Meeting Minutes
December 7, 2015

Meeting was held on Monday December 7, 2015 and called to order at 6:00 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Donna Sarro (DS), Amy Shapiro (AS) arrived at 6:05 p.m., Jennifer Morse (JM)

Minutes -

A motion was made by DS and seconded by SL to accept the minutes of November 16, 2015.

VOTE: SL- Aye, DS- Aye 2-0

Signatures- Signed by All Board Members unless otherwise noted

Monthly List – Motor Vehicle November 2015 Levy Year 2015

Monthly List – Real Estate/Personal Property November 2015 Fiscal Year 2016

Payment Voucher - The Recorder \$22.06 Tax Classification Hearing Notice *Signed by SL*

Water District Gateway Signatures - SL signed the OL-1 and LA5 on 12/5/15 and JM submitted the documents to the department of revenue on 12/7/15. The tax rate recap was signed by SL and DS, JM could not submit due to a needed signature on page 4 of the document. JM emailed Betty Stewart to let her know the status of the tax rate recap.

Old Business

Tax Rate Setting - JM reported that all data and reports have been sent to Point Software for the conversion of the Real Estate and Personal Property taxes. JM also sent the water district information to Point and they are just waiting for a tax rate. The set Real Estate and Personal Property tax rate is \$16.44.

New Business

Map 5 Lot 21- A letter was signed by all board members to the property owner verifying that the Ashfield tax maps and the registered survey on file are correct.

FCAA Roundtable Meeting- An invite was received from the Franklin County Assessors Association for a roundtable discussion to take place on Friday December 18th at 10 a.m. in Sunderland. JM will try to attend the meeting.

Chapter Land Applications- Signed by All Board Members unless otherwise noted

Application #83 Map 5 Lot 5 & 6 Kirkpatrick/Manning Chapter 61A

Application #84 Map 6 Lot 34 & 35 Roberts Chapter 61A

Meeting Schedule

Next Meeting: January 12, 2016 at 6 p.m.

Other Upcoming Meeting: January 25, 2016 at 4 p.m., February 8, 2016 at 6 p.m. and February 22, 2016 at 6 p.m.

SL asked that the all board members have questions ready for Duane and Sam from Mayflower by the January 12, 2016 meeting.

Adjourn

A motion was made by SL and seconded by AS to adjourn the regular meeting at 6:25 p.m. and enter into executive session for exemptions, not to return to the regular meeting. VOTE: SL- Yes, DS- Yes, A-S, Yes

Submitted:

Jennifer Morse -Assessors Clerk

December 8, 2015

Approved: January 12, 2016 Vote: 3-0