

Assessors Meeting Minutes
January 12, 2015

Meeting was held on Monday January 12, 2015 and called to order at 6 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Rick Chandler (RC), Donna Sarro (DS), Jennifer Morse (JM)

Appointments:

Bonita Doneilo came to the meeting to discuss her new house on March Road. She has filed an abatement and cited many reasons for the value being incorrect. JM will contact Sam to set an appointment to do a complete inspection of the house. In September 2014 a building permit inspection was completed by Mayflower but they were unable to access the house. Measurements of the outside of the building were done at that time. Ms. Doneilo provided the board with a floor plan on the house and discussed her concerns with the value. SL explained the abatement process moving forward.

Selectboard member Tom Carter stopped in to ask about the Ashfield House and the past abatements. Discussion on the board's stance on the value and the abatement process. Also discussed was the need to pay the Mayflower invoice for representation at the ATB hearing; Luce vs. Ashfield. The invoice is for \$900 and will be turned over to the select board for payment. SL stated that a line item will be added to the Assessors budget to pay for such representation in the future. Mr. Carter left the meeting and it was suggested that JM contact the Select board to invite them to a joint meeting to discuss Chapter Land, Abatements and any other questions the boards have. RC stated that in the past the two board met so both committees had an understanding of how the other functioned.

Meeting Minutes

December 15, 2014- A motion was made by SL and seconded by RC to accept the meeting minutes from December 15, 2014 **VOTE: SL- Aye, RC-Aye, DS-Aye 3-0**

January 8, 2015- A motion was made by SL and seconded by RC to accept the meeting minutes from January 8, 2015. **VOTE: SL- Aye, RC- Aye, DS- Aye 3-0**

Signatures – All Documents signed by all board members unless otherwise noted

Monthly Report - Motor Vehicle December 2014

Monthly Report- Real Estate/Personal Property FY15, December 2015

Payment Voucher – CAI Technologies *Signed by SL*

Payment Voucher - Sandy Lilly (Mileage Reimbursement) *Signed by RC*

Fiscal Year 2015 Commitments/Warrants

Assessors Notice – Personal Property

Chapter 61A Lien – McGovern

Old Business

Buckland/Ashfield Town Line - JM to meet with Pam Guyette from the Buckland Assessors Office next week. Franco will be sending a document pertaining to Mass GIS mapping and his professional opinion on the town line. JM will act on behalf of the BOA with Pam from Buckland to contact the DOR for an opinion on the town line.

Luce vs. Ashfield – ATB Hearing - SL attended the Appellate Tax Board hearing on Monday January 5th in Boston. Duane Adams from Mayflower represented the Board of Assessors. JM contacted Stephanie Currant of the ATB and she stated that the ruling on the case could take up to ninety day. SL shared that Duane was well prepared with comparable sales information and appraisal information.

Chapter Land Report - Patriot was able to connect remotely and update the reporting tool for Chapter Land. RC presented the board with percentages and dollar amounts of Chapter Land compared with Total Land Value in Ashfield. As noted in the minutes the board will talk with the select board about Chapter Land and the impact on the town tax base.

New Business

Budget FY16 - A memo was received from the Administrative Assistant about the budget season. The BOA will be meeting with the Finance Committee and Select Board on February 17th. SL presented the members with a draft budget. Minor changes will be made to the presentation of the document. JM requested that the board members look at upgrading the technology in regards to inspections and data collection. Mobile Pro is a software provided by Patriot. The cost to install and setup is \$2500 with a \$600 yearly maintenance fee. The board would also have to purchase a tablet for field data collection. This would minimize the paperwork between the field and the office, data would automatically download to cama system. This upgrade was recommended by the DOR in their recent report of the functioning of Town offices. JM to contact other towns with this software to get more information and will contact Sam from Mayflower. Budget will be brought back to the next meeting for further discussion.

2014 Town Report- SL will send the 2013 report to both board members for input on the 2014 report.

Chapter Land Applications- All applications signed by all board members unless otherwise noted

Name	Map/Lot	Total Acres	Classified Acres	Chapter Status
M. Pratt	4-0-3	43.6	43.6	Chapter 61A
D & R Crowningshield	Multiple	111.811	109.811	Chapter 61A
S. Ferla	5-0-3/5-0-47	114.58	112.58	Chapter 61A
M. McCusker	14-0-56/42	66	64	Chapter 61B

Other

FCAA Meeting and Dinner – January 22nd. Alice Wozniak current secretary will be sending the dues invoice.

Next Meetings:

January 26 – 6 p.m.

A motion was made by SL and seconded by DS to adjourn the regular meeting at 7:40 p.m. and enter into executive session – reasoning: exemptions and abatements, and not to return to the regular meeting. **Roll Call Vote: SL- Aye, RC- Aye, DS- Aye 3-0**

Submitted by:

Jennifer Morse

January 13, 2015

Approved: February 5, 2015 Vote: 2-0

