

Assessors Meeting Minutes
November 16, 2015

Meeting was held on Monday November 2, 2015 and called to order at 6:05 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Donna Sarro (DS), Amy Shapiro (AS) arrived at 6:10 p.m., Jennifer Morse (JM)

Minutes -

A motion was made by DS and seconded by SL to accept the minutes of November 2, 2015. VOTE: 2-0

Signatures- Signed by All Board Members unless otherwise noted

Monthly List – Motor Vehicle Levy Year 2015 – October 2015

Gateway Documents: A2 and A3 were both signed by all three members of the board in the gateway system

Property Owner Letter - 1441 Baptist Corner Road: A letter was *signed by SL* for the property owners acknowledging that they have second story living space completed.

Old Business

Tax Rate Setting and Tax Classification Hearing: The Tax Classification hearing with the Board of Selectmen is posted for Wednesday November 18, 2015 following the Special Town Meeting. SL and DS will represent the board. Documents including the history of tax rates, LA4 and LA13 were reviewed in preparation for the meeting. The estimated tax rate will be \$16.15 for fiscal year 2016.

Pipeline- Mayflower Meeting: SL spoke with Duane Adams of Mayflower Valuation LTD and he would like to attend a meeting in January with his associate Samuel Konieczny to answer questions the board may have regarding the proposed pipeline. SL asked the other two board members to draft questions they would like Duane to answer and get them to JM so she can email them Duane prior to the meeting. JM will let Duane know that January 25, 2016 is the requested meeting date.

New Business

Historical Documents Storage Space: Historical deeds have been removed from the safe and property card in lower hall need a new storage place. JM suggested a cabinet similar to the one that was purchased for the tax collector and placed in lower hall. *A motion was made by DS and seconded by AS to purchase a storage cabinet to be placed within the Assessor's office. VOTE- Unanimous*

Chapter Land Applications- Signed by All Board Members unless otherwise noted

Chapter Land Handouts: JM distributed handouts from the Clerk's Conference on Chapter Land. JM suggested that the board read the information paying attention to the Chapter 61A requirements. Later in the meeting JM noted that a postcard of mailing on new requirements be mailed to property owners in the late summer.

Application #74	Miller Investment Trust	Chapter 61A	Multiple Parcels
Application #75	Raymond Gray	Chapter 61A	Multiple Parcels
Application #76	Raymond Gray	Chapter 61	Map 10 Lot 15
Application #77	D & R Crowningshield	Chapter 61A	Map 4 Lot 34 and 46
Application #78	T. McCrumm	Chapter 61A	Map 9 Lot 2
Application #79	R & N Intres	Chapter 61A	Map 6 Lot 34
Application #80	D & A Lanoue	Chapter 61A	Map 9 Lot 57

Application #81 The NEW Chapter 61B application was denied being received after the October 1, 2015 deadline. By law an application not turned in on time is denied and the property owner is not entitled to classification for the year. JM has prepared a letter with the filing dates and FY18 to be mailed with the denial notice to the property owner.

Chapter Land Removal from Clerk: Three property owners failed to complete their Chapter applications by the extended deadline and will be removed from Chapter classification for fiscal year 2017.

Other

Office Closed – November 25 Notice has been placed on the website.

Upcoming Meetings - December 7, December 21 (if needed), January 4, January 25

Adjourn

A motion was made by SL and seconded by AS to adjourn the meeting at 7:10 p.m. VOTE: Unanimous

Next Meeting

December 7, 2015

Submitted:

Jennifer Morse -Assessors Clerk

November 18, 2015

Approved: December 7, 2015 Vote: 2-0