

Assessors Meeting Minutes
July 12, 2012

Meeting was held Thursday July 12, 2012 and called to order at 1:50 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Peter Wiitanen (PW), Jennifer Morse (JM) Absent: Wayne Gardner
Audience: Franco Rossi, Cartographic Associates, Inc.

Cartographic Meeting

Mr. Franco Rossi – Executive Vice President, Cartographic Associates, Inc. met with the BOA to discuss the MASS Gis Project and other mapping concerns brought forth by PW.

Mr. Rossi spoke of the Mass GIS maps in relation to the Town of Ashfield Assessors maps and the process to convert and merge the two maps into one. This process would make it so only one set of maps needed to be maintained. The approx... cost to generate the tax maps and to convert everything into text would be \$3000. Mr. Rossi also introduced the BOA to Cartographics new online mapping services, if done at the same time as the Mass GIS conversion would cost the Town approx... \$1500 if not would be \$2500. The online services could be utilized by other departments in Town as well as the BOA. SL asked Mr. Rossi to forward the BOA an itemized expected cost to make the upgrades. SL asked how much time the process would take and Mr. Rossi stated approx... 90 days to get the text correct on the maps.

In discussion the BOA held off on discussing mapping concerns that PW has. If the maps are to be upgraded the discussion will happen at that time.

New Business

Open Assessor's Office Hours will be as follows beginning Monday July 16th and ending on August 10th. After that time frame Office Hours will go back to Monday/Tuesday's. Monday's 3-6 p.m., Thursday's 2:30 – 5 p.m. and Friday's from 8-4 p.m. with the exception of Friday July 27th opening at Noon. JM sent out an email message to Town Hall Staff, BOA and Selectboard Members stating the time changes. Also the note on the door has been changed and the website posted. Discussion about the Open Office Hours and agreement by PW and SL to the change.

Other Business

An email was received from Mr. Steve Worth stating that his land was not put into Chapter 61B for FY 2013. JM has searched the office and all the files; the land was not placed under a lien. Mr. Worth stated that the person he talked to told him not to mail it too early because it might get lost. SL asked JM to contact Mr. Worth and find out who he talked to. Item to be placed on next agenda.

A motion was made by SL to adjourn the meeting at 2:55 p.m. Unanimous

Next Meeting: Monday July 23 @ 6:30 p.m.

Submitted by
Jennifer Morse
Assessors Clerk
July 16, 2012