

Assessors Meeting Minutes
July 1, 2013

Meeting was held on Monday July 1, 2013 and called to order at 6:00 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Wayne Gardner (WG), Peter Wiitanen (PW) and Jennifer Morse (JM)

Appointments/Audience: Douglas Luce was in and had the house appraised by Borawski Appraisal Assoc., Inc. the total was \$210,000. JM contacted Duane/Samuel to see when and what kind of inspection they needed to do. SL would be able to go on the inspection of the property with Mayflower as well. The impending problem is Mr. Luce's work schedule and finding a time to accommodate. JM to contact Mr. Luce with the date that Mayflower can inspect.

Meeting Minutes:

A motion was made by SL and seconded by WG to accept the minutes from May 20, 2013 – **Vote: SL- Aye, PW- Abstained, WG- Aye**

A motion was made by SL and seconded by PW to accept the minutes from June 10, 2013 – **Vote: SL- Aye, PW- Aye, WG- Abstained**

Signatures: Signed by All Board Members unless otherwise noted

Payment Voucher - Patriot Properties Software for FY2014 \$5300 **Signed by SL** (Document 1)

Old Business:

Discussion regarding Online Query from Cartographics and the recent Special Town Meeting. Next spring during budget planning the Board of Assessors will be requesting the funding needed for the Online Query.

Cartographics Contract – (Document 2) Mapping Services for the Town of Ashfield from CAI Technologies. Contract was signed by all board members and will be forwarded to Cartographics so the MassGIS Conversion of the tax maps can begin.

New Business:

FCAA Annual Meeting Notice and Invite- Reviewed by board (Document 3)

JM contacted Mary Fitz-Gibbon to have all of the invoices from Donna MacNicol forwarded to the BOA for the past twelve months.

Air Conditioner - New air conditioner was purchased at Home Depot and installed by WG

A motion was made by WG and seconded by SL to adjourn the meeting at 6:28 p.m. – **Vote: Unanimous**

No Executive Session was needed.

Next Meetings:

July 15, 2013 at 6 p.m.

Submitted by:
Jennifer Morse
July 1, 2013

Document List

1. Payment Voucher – Patriot Properties and Invoice
2. Cartographics Contract for MassGIS Conversion
3. FCAA Meeting Invite