

Assessors Meeting Minutes
May 20, 2013

Meeting was held on Monday May 20, 2013 and called to order at 6:05 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Wayne Gardner (WG), Peter Wiitanen (PW) and Jennifer Morse (JM)

Appointments/Audience: Douglas Luce came in to check on the status of his abatement. JM had left a message that Duane Adams from Mayflower would be available on June 10, 2013 to explain the multipliers and neighborhood influence.

Meeting Minutes: A motion was made by WG and seconded by PW to accept the minutes as amended from May 6, 2013. **VOTE: SL- Aye, WG- Aye, PW- Aye.**

Signatures: Signed by All Board Members unless otherwise noted

Payment Voucher – Mayflower Valuation \$1190.00 Signed by SL (Document 1)

Old Business:

Assessors Expense Sheet dated May 7, 2013 – PW to submit bill from Assessors 101 course, SL will have some mileage reimbursements from meeting and ATB hearing, JM to attend the 2013 summer conference on June 17, 18 and 19. JM to request an expense form from the accountant for the next meeting.

Water District Abatement - SL spoke with Betty Stewart regarding the denied water district abatement. The State drew the line and the property owner is on the water district map. SL spoke with the property owner and explained that the BOA had to deny the abatement. The Water District was meeting about the property in question and the property owner planned on attending.

New Business:

Water District Approved Budget - Betty Stewart dropped off a copy of the Water District budget for FY14. (Document 2)

JM reported that the bill for \$500 was sent to the Water District at the request of Betty Stewart for FY13. (Document 3)

Job Description - JM found one job description that has not been updated since the position was an Assistant Assessor. SL remembers that the description was updated prior to JM taking the current position and will look for the updated copy. (Document 4)

Next Meetings:

June 10th at 6 p.m. Duane Adams and Douglas Luce

MOTION: A motion was made by SL and seconded by WG to adjourn the regular meeting at 6:30 p.m. and to go into Executive Session MGL Chapter 39 Section 23B Reason Litigation in regards to the Ashfield House LLC vs. Ashfield ATB Hearing and not to return to the regular meeting...**VOTE: SL-Aye, WG- Aye, PW- Aye**

Submitted by:
Jennifer Morse
May 21, 2013

Approved July 1, 2013

Document List

1. Payment Voucher/Invoice from Mayflower Valuation in the amount of \$1190
2. Water District Budget FY14
3. Water District Bill for Assessors Services FY13
4. Job Description Assessors Clerk (Old)