

Assessors Meeting Minutes
January 7, 2013

Meeting was held on Monday January 7, 2012 and called to order at 7:00 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Wayne Gardner (WG), Peter Wiitanen (PW), Jennifer Morse (JM)

Appointments:

Howard Streeter - Mr. Streeter approached the BOA about the FY13 evaluation of his house. He questioned how the property was assessed since no one entered the house for a full inspection. JM verified that Lisa Quackenbush had done the inspection in August of 2012 and noted on the property card that she was not able to get into the property. Mr. Streeter was given an abatement form and SL explained the process for abatement. JM to contact Samuel K to see if he can go out and inspect the property and get values as of Jan. 1, 2012 and Jan. 1 2013 for us to work with. Samuel K will set the appointment with Mr. Streeter directly.

Mike Williams - Mr. Williams approached the BOA about his land being removed from Chapter 61A status for FY13. Mr. Williams had not filed an application for FY13 or FY14 and discussion on the Chapter Deadlines continued. Mr. Williams was given an abatement form and turned in his chapter applications; SL explained the process for the abatement.

Meeting Minutes: A motion was made by WG and seconded by SL to accept the minutes from December 19, 2012. SL – Yes, WG – Yes

Discussion was had on the vote at the last meeting on December 19, 2012 that NO member of the board will visit a property without first calling and setting up an appointment with the owner.

Signatures: All documents were signed by WG, PW and SL unless otherwise noted
Real Estate and Personal Property Warrants FY2013, Water and Sewer Liens - Signed by All Members
Abatement Book – Exemptions - Signed by WG and SL
Omitted Property Bill – St. John’s Church - Tabled to next meeting
Real Estate Monthly List and Motor Vehicle (December 2012) – Signed by All Members

Old Business:

Cyclical Visits - Samuel reported that he will be doing inspections four days a week and should be finished by the end of January. *** From December 19, 2012 meeting “Email from David King - JM received an email from property owner regarding a missed appointment for a cyclical visit. JM to contact Samuel on the status and then will send a response to the email to the property owner. Follow up at the next meeting.”
David King complaint about the cyclical visit process was resolved and Samuel did his inspection today.

Fire Department Mapping - PW will follow-up on the mapping with Dell fire department

58.8 Request for Abatement Update - JM had contact with Dan Murphy from the DOR and the paperwork has been processed and is waiting for approval from the Chief of the DOR.

New Business:

Budget for FY14 - Tabled to next meeting

Town Report 2012 - SL to work on Town Report due by January 31, 2013 and will bring draft to the next meeting.

William Peck – Forest Management Plan Discrepancy in the acreage for 2-0-93. The FMP says that there are 12 with 1.728 excluded. The Assessors records show a total of 8 acres that are on the survey provided by Mr. Peck. JM to make changes to the property card that will reflect the 8 acres with 1.728 in LUC 131 with the remainder of the 8 acres to be placed in 601. JM to contact Mr. Peck to have his FMP changed to reflect the changes as well.

Department of Veteran Affairs Letter - Read by SL

A motion was made by SL and seconded by WG to adjourn the meeting at 7:15 p.m. and to go into Executive Session for Litigation and not to return to the regular meeting. *SL- Yes, WG- Yes, PW – Yes*

Approved: 1/21/13