

Assessors Meeting Minutes  
November 2, 2015

Meeting was held on Monday November 2, 2015 and called to order at 6:00 p.m. by Sandy Lilly  
Present: Sandy Lilly (SL), Donna Sarro (DS), Amy Shapiro (AS), Jennifer Morse (JM)

**Minutes -**

*A motion was made by SL and seconded by DS to accept the meeting minutes from October 19 regular session*  
**VOTE: Unanimous 3-0**

*A motion was made by SL and seconded by DS to accept and release the meeting minutes from October 19 executive session.* **VOTE: Unanimous 3-0**

**Signatures- Signed by All Board Members unless otherwise noted**

Motor Vehicle Monthly List – October 2015 for Levy Year 2015  
Real Estate/Personal Property Monthly List – October 2015 for Fiscal Year 2016  
Certificate Book – Certificate missed at 10/19 executive session meeting  
Chapter Liens- Lester Garvin Trust and Nancy Garvin Trust – 2 Liens

**Old Business**

Tax Rate Setting - Currently at a standstill until after the upcoming special town meeting which will take some of the excess capacity into Stabilization. After the special town meeting the accountant will make the necessary changes to the tax rate recap and the board will be able to sign and submit the documents. The tax classification hearing will most likely take place the first week in December.

**New Business**

Chapter Land/Protected Land in regards to the proposed pipeline - Nancy Garvin requested more information on the pipeline and how it will affect Chapter Lands. The board discussed the need for Mayflower Valuation to explain how the pipeline has affected other communities. SL will contact Duane from Mayflower to arrange either a conference call or skype meeting to discuss. Members of the board will generate a list of questions they would like to ask Duane prior to the meeting.

**Chapter Land Applications- Signed by All Board Members unless otherwise noted**

Application #60	Deane	Chapter 61A	10.15 Acres	Map 2 Lot 72
Application #61	Young/Milani	Chapter 61A	78 Acres	Map 7 Lot 7
Application #62	Arsenault	Chapter 61A	24.5 Acres	Multiple
Application #63	Stafilarakis	Chapter 61B	116 Acres	Map 14 Lot 26
Application #64	James	Chapter 61A	65 Acres	Map 1 Lot 45
Application #65	Lanoue	Chapter 61A	18.3 Acres	Map 9 Lot 13
Application #66	Burnett	Chapter 61A	40 Acres	Map 8-5 Lot 6
Application #67	Smith	Chapter 61A/61B	89.3 Acres	Map 8-6 Lot 11
Application #68	Fessenden	Chapter 61B	47 Acres	Map 8-6 Lot 1
Application #69	Vincenzo	Chapter 61A	148 Acres	Map 9-0-4
Application #70	Cushman	Chapter 61A	8.338 Acres	Map 8-4 Lot 26
Application #2	McCulloch	Chapter 61A	94.419 Acres	Map 6 Lot 4
Application #71	Rimbach	Chapter 61A	19 Acres	Map 11 Lot 75
Application #72	Thibault	Chapter 61A	Multiple	Multiple
Application #73	McCusker	Chapter 61B	64	Map 14 Lot 42/56

JM provided the board with a list of properties that missed the October 1, 2015 deadline for FY17 chapter land applications. Discussion on the deadline, past protocol, and removal were discussed. SL read the following list of property owners names into the record; Roberts Family Trust, Intres, Smyth, Lanoue, Gray, Kirkpatrick, Crowningshield and Miller Investment Trust.

JM stated that she was accepting applications until the meeting not knowing what the procedure would be for late applications. JM also noted that to date approximately eleven applications had been turned in after the October 1 deadline.

*A motion was made by SL and seconded by DS that moving forward all applications received will be denied and removed from Chapter land for the year not received.*

AS wanted to know what has happened in the past to late applicants. JM and SL shared their experiences over the last few years. For FY16 applicants a letter with applications was sent to those late. Another year applicants were simply removed from Chapter and then applied for abatement or just remained out of chapter. AS shared her concerns about denying and removing without notice since they received a letter in the past.

*SL amended her motion that moving forward applications for FY17 received before the next scheduled meeting (November 17, 2015) would be allowed and moving forward for FY18 and beyond any application received after the October 1<sup>st</sup> deadline would be denied. The motion was seconded by A.S. **VOTE: Unanimous 3-0***

*A motion was made by AS and seconded by DS to send a letter to late applicants stating the November 16, 2015 deadline for FY17 applications. **VOTE: SL – No, DS – Aye, AS- Aye 2-1***

Discussion on making sure that the new policy of no late applications was published. AS again shared her opinion of good community relations and giving those late this year the opportunity to submit before the extended deadline.

### **Other**

The office will be closed on November 3<sup>rd</sup> for a personal day

### **Adjourn**

*A motion was made by SL and seconded by DS to adjourn the meeting at 7:16 p.m. **VOTE: Unanimous 3-0***

### **Next Meeting**

November 16, 2015

Submitted:

Jennifer Morse -Assessors Clerk

November 4, 2015

Approved: 11/16/15 Vote: 2-0